



TURA GOVERNMENT COLLEGE

TURA – 794001

West Garo Hills, Meghalaya, India

E-mail: tgcprincipal@gmail.com, principal.tgc-meg@gov.in

Telephone: 03651- 222379



Mentoring Report

Mentoring system is introduced in the Institution with the sole purpose of catering to the needs of the students in the academic and personal level. The Institution being Government College, many students are from economically weaker section of society mostly from rural areas lacking proper academic background and facing financial constrain. Mentoring system is thus an essential feature to render equitable service to the students coming from different background. Mentoring system in the Institutes provides support to the students through advice and counselling, through friendship building, through re-enforcement and constructive role modelling. Thus, mentoring expands beyond teaching to advancement in the educational and personal growth of the mentee.

Aims and Objectives: -

1. To build relationship of natural trust and respect with the mentee.
2. To provide support to the mentee in devising action plan considering his/her goal and capabilities.
3. To identify slow learners and provide support and help to motivate them.
4. To encourage advanced learners to reach their full potential. To guide and help individual to develop their own vision and goal for the future.
5. To provide access and availability to the mentees.
6. To enhance mentees feelings of safety and belonging in the institute.
7. To enhance students' academic performance and regularity in attendance and motivation to learn.
8. To monitor drop out rates and to motivate the mentees to continue studies to minimise drop out rates.



Principal,

Tura Government College, Tura

Principal
Tura Govt. College, Tura



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Department of Botany

Mentor Mentee Report 2020-2021 ODD Semesters

Students' well-being and success is the main primary goal of any Institution. Mentoring is one method adopted to learn about the weakness and shortcomings in learning process and to guide and provide help to achieve their goal, by finding solutions to their problems. The mentor- mentee relationship can be very enriching for both the mentor and mentee in several ways; however, it requires the utmost commitment from the mentor/teacher.

The Botany Department, Tura Government College, Tura, also maintain the Mentor-Mentee relationship. Each of the six teaching faculty members are allotted their own number of Botany Honours students/mentee from each semester for mentoring.

Due to time constraint, mentoring cannot be given sufficient time. Moreover, most of our students are reserved and some are too complacent to come out with their problems, thus limiting the mentors' ability to provide help. However, some students after much encouragement come up with some issues. The issues raised by the mentors and the mentees during the mentoring process of ODD Semesters, i.e., the First, the Third and the Fifth Semesters, are compiled below from all the Mentors.

Semester	Serial No.	Issues raised	Issues resolved
1 st Semester	1	Maintaining Discipline with regard to attendance, cleanliness	The issue was resolved by maintaining strict attendance record and cleaning drive were mobilized time to time
	2	Assisting students with various adjustments to academic life	This was reported and problems were identified, and personal counselling was undertaken. Introductory lectures were also undertaken to understand the level of learning
	3	Students raised concern regarding the condition of microscope in the practical classes Hard copy of study material was requested	The microscopes which are not in good condition are replaced with the new ones. Hard copy of study material was provided
3 rd Semester	1	Previous years question papers were requested to be provided and discussed	The question papers of previous years were provided and discussed properly
	2	Provision of additional notes and study materials.	Students were provided additional notes and study materials.
	3	Students who were irregular in both theory and practical classes were called up and their problems if any, were asked.	Such student was encouraged to attend classes regularly. Parents were also informed about such students to take special attention towards their ward/child.
5 th Semester	1	Some students raised about the duration of practical classes, mentioning their inability to	This issue was resolved by conducting extra practical classes for such experiments



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20/1/2020

		complete the practical experiments on time	
2		Some topics of Plant Physiology and Biochemistry was requested to revise.	Such topics raised by students were revised.
3		Previous years question papers were requested to be provided and discussed	The question papers of previous years were provided and discussed properly

Besides, the students were always reminded by the mentors of the following necessary actions:

1. The students were reminded to maintain strict discipline in the classroom, the campus and outside all the time.
2. The students were regularly reminded to write and submit their practical experiment in practical record books in time.
3. The students were reminded regularly to go through at home, the topics taken during the classes and to tell the teachers if they face any problem in such topics, so that it can be discussed again in the next classes.

Mentors:

1. Smt. Noda Merrie R. Marak
2. Dr. Shabaree Yasmeen A. Sangma
3. Shri. Manman A. Sangma
4. Shri. Debashish R. Marak
5. Shri. Aloster Nongrum
6. Smti Stilchi M Sangma

Head of Department,
Botany Department,
Tura Govt. College.

Principal,

Tura Government College, Tura

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Department of Botany

Mentor Mentee Annual report 2020-21

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Semester	Serial No.	Issues Raised	Issues Resolved
2 nd Semester	1	One or two outstation students coming from their own homes/villages faced the problem of not reaching the college in time for morning classes.	The issue was resolved by arranging Hostel Rooms for such students and that they could attend the classes in time.
	2	Some students were found to be irregular for both the theory and practical classes, were called up and asked them their problems.	This issue is resolved by encouraging those students to attend classes regularly and reminding them of the 75% attendance requirement by the NEHU for appearing in final examinations.
	3	Hard copies of study materials were requested.	This issue is resolved by encouraging them for library visit and also by providing them the required notes and textbooks
4 th Semester	1	Some students of IV Semester were reluctant to go for Study Tour due to financial constraints towards contribution for fooding.	The issue is resolved by paying the contribution for fooding by the faculty members for those students.
	2	The condition of the microscopes used for practicals were raised .	The issue is resolved by replacing the old microscopes with new ones.
	3	Questions from previous years were requested to be provided and discussion also requested.	The issue is resolved by providing the question papers and by discussing the questions.
6 th Semester	1	Some students raised their inability to pay their Exam fees in time for their registration for final exams.	The issue was resolved by faculty members contributing for payment of Exam fees.



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2	Question papers from previous years were requested to be provided and discussion.	The question papers of previous years were provided and discussed properly.
3	Hard copies of study materials were requested.	This issue is resolved by providing them the text books and notes.

Besides, the students were always reminded of the following necessary actions:

1. The students were reminded to maintain strict discipline in the classroom, the campus and outside all the time.
2. The students were regularly reminded to write and submit their practical experiment in practical record books in time.
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3. Shri. Manman A. Sangma

4. Shri. Debashish R. Marak

5. Shri. Aloster Nongrum — A Nongrum

6. Smti Stilchi M Sangma — Stilchi

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Department of Chemistry

Chemistry department has assigned 6 teaching faculty members for mentoring chemistry honours students of odd and even semesters. Department maintains mentoring register to record mentor-mentee program. During mentoring students' academic performance in internal and external were discussed. Students' regularity and irregularity in attendance were discussed. Mentee's problem relating to personal issues were also taken up and suggestions were made accordingly, students were encouraged to take part in the co-curricular activities. Slow learners were identified and given special help, encouragement and motivation. Advance learners were encouraged to reach their full potential.

Mentor (Semester V)	Sl. No.	Issued Raised	Issues Resolved	Signature	Date
Shri. Isaac W. Momin	1.	Raised the issue of irregularity in attending the classes of irregular students.	Irregular students asked to attend classes regularly.		7/10/2020
	2.	Re-evaluation of internal marks.	Re-evaluation done		
	3.	Re-evaluation of University papers.	Basic information about the process of re-evaluation of the University was provided to the students.		
Smt. Donme L A. Sangma	4.	Request for experiential of practical based approached of teaching to encourage for students.	Due to Covid pandemic this issue is kept pending.		5/11/2020
	5.	Requested revision on organic mechanism and stereochemistry.	Revision is done for organic mechanism of stereochemistry.		
	6.	Requested for notes since due to covid pandemic online classes in rural areas cannot be access properly due to internet problem.	Notes provided through WhatsApp, Google classroom after lockdown hard copy is also provided.		
	7.	Requested for previous question papers.	Previous question papers provided.		

HOD

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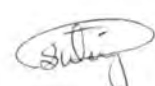
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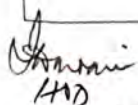
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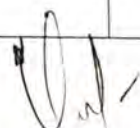
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Mentors (Semester I)	Sl. No.	Issued Raised	Issues Resolved	Signature	Date
Dr. Pynsakhiat Miki Gashnga	1.	Requested for revision of Organic Stereochemistry-I.	Revision is done on the topic Organic Stereochemistry-I.		10/11/2020
	2.	Requested for demonstration and explanation of Group separation of basic radical for Inorganic Practical.	Explained and demonstrated group separation of basic radical for Inorganic Practical.		
	3.	Requested for improvement of Chemistry Laboratory and supply of sufficient apparatus.	Chemistry laboratory has been improved and sufficient apparatus are procured for the Department.		
Shri. Smarling Suting	4.	Requested for discussion of old question papers.	Old question papers are discussed.		05/10/2020
	5.	Requested for previous year question papers.	Previous year question papers are distributed.		
	6.	Requested for demonstration and proper explanation of preparation of Lassaigne's filtrate.	Explained and demonstrated preparation of Lassaigne's filtrate.		
	7.	Requested for notes.	Notes are supplied.		


HND

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Mentors (Semester III)	Sl. No.	Issued Raised	Issues Resolved	Signature	Date
Shri. Bithingkon G Momin.	1.	Requested for revision of s- and p-Block elements and their Compounds.	Revision is done on the topic s- and p- Block elements and their Compounds.		01/10/2021
	2.	Requested for demonstration and explanation of Group separation of basic radical for Inorganic Practical.	Explained and demonstrated group separation of basic radical for Inorganic Practical.		
	3.	Requested for improvement of Chemistry Laboratory and supply of sufficient apparatus.	Chemistry laboratory has been improved and sufficient apparatus are procured for the Department.		
Dr. Kiewshaprang Kharnaor	4.	Requested for discussion of old question papers.	Old question papers are discussed.		29/09/2021
	5.	Requested for previous year question papers.	Previous year question papers are distributed.		
	6.	Requested for notes.	Notes are supplied.		

HOD

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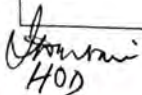
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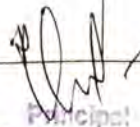
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Mentors (Semester IV)	Sl. No.	Issued Raised	Issues Resolved	Signature	Date
Shri. Bithingkon G Momin.	1.	Requested for revision of Co-ordination Chemistry and Heterocyclic Compounds-I.	Revision is done on the topic Co-ordination Chemistry and Heterocyclic Compounds-I.		17/03/2021
	2.	Requested for demonstration and explanation of Volumetric Estimation.	Explained and demonstrated Volumetric Estimation.		
	3.	Requested for improvement of Chemistry Laboratory and supply of sufficient apparatus.	Chemistry laboratory has been improved and sufficient apparatus are procured for the Department.		
Dr. Kiewshaprang Kharnaor	4.	Requested for notes.	Old question papers are discussed.		25/03/2021
	5.	Requested for discussion of old question papers.	Previous year question papers are distributed.		
	6.	Requested for previous year question papers.	Notes are supplied.		


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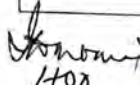
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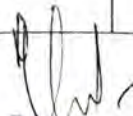
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Mentors (Semester II)	Sl. No.	Issued Raised	Issues Resolved	Signature	Date
Dr. Pynsakhiat Miki Gashnga	1.	Requested for revision of Substitution Reactions and Thermochemistry.	Revision is done on the topic Substitution Reactions and Thermochemistry.		10/02/2021
	2.	Requested for demonstration and explanation of Group separation of basic radical for Inorganic Practical.	Explained and demonstrated group separation of basic radical for Inorganic Practical.		
	3.	Requested for improvement of Chemistry Laboratory and supply of sufficient apparatus.	Chemistry laboratory has been improved and sufficient apparatus are procured for the Department.		
Shri. Smarling Suting	4.	Requested for discussion of old question papers.	Old question papers are discussed.		16/03/2021
	5.	Requested for previous year question papers.	Previous year question papers are distributed.		
	6.	Requested for demonstration and proper explanation of determination of heat of neutralization of a strong acid by a strong base.	Explained and demonstrated determination of heat of neutralization of a strong acid by a strong base.		
	7.	Requested for notes.	Notes are supplied.		


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Mentors (Semester VI)	Sl. No.	Issued Raised	Issues Resolved	Signature	Date
Shri. Isaac W. Momin	1.	Students requested to revise Organic reactions, its mechanism and stereochemistry.	Revision is done on organic reaction mechanism and stereochemistry.		13/02/2021
	2.	Requested for revision of Crystal Field Theory.	Revision is done on the topic Crystal Field Theory.		
	3.	Students requested to solve numerical problems of Physical Chemistry.	Numerical problems of physical chemistry are solved.		
Smt. Donme L. A. Sangma	4.	Requested to discuss previous question papers.	Previous Question papers are discussed.		16/03/2021
	5.	Requested for notes and study materials.	Notes and study materials are supplied.		
	6.	Queries on carrier opportunities after graduation.	Given advice and Counselling regarding carrier and further studies after graduation.		

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Mathematics Department

Mentor Mentee Programme

The Mentor Mentee Programme in the department consists of all the faculties of Mathematics Department and the Students taking Mathematics Honours. Its main objective is to mentor students of the Department in the field of Mathematics and other issues faced by the students in and outside the college, so as to help them overcome obstacles and other issues in the process of learning in the college.

The structure of mentor- mentee programme in Mathematics department is in such a way that each teacher mentors an equal number of students drawn from all semester.

The issues and actions taken to resolve the issues is enclosed herewith.

HOD,
Mathematics Department
Tura Government College

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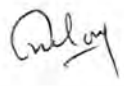

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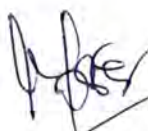
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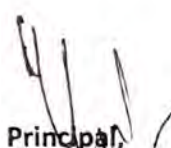
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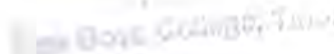
Mathematics Department

Mentors for Semester I / II	Sl. No	Issue Raised	Issue Resolved	Signature	Date
Shri. M. Deka Shri. S.R. Debnath Smt. I Warji Shri. F.T. Marbaniang Shri. T. L. Mawlong	1	Students have issues related to application for Scholarship	These issues were reported to the College Scholarship Liason Officer to resolve them at the earliest.		4.12.20
	2	There were anomalies in registration of students for NEHU Examinations, like misspelled of names of students, names of parents etc.	These issues were reported to the College Examination Committee to resolve them at the earliest.		5.03.21


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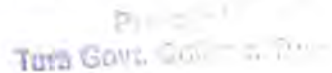
Mathematics Department

Mentors for Semester III / IV	Sl. No	Issue Raised	Issue Resolved	Signature	Date
Shri. M. Deka Shri. S.R. Debnath Smt. I Warji Shri. F.T. Marbaniang Shri. T. L. Mawlong	1	Students raised the issue related to internal Marks	These issues were resolved by Showing the students their Answer Script and explain to them about their mistakes.		1.03.21
	2	There were anomalies in Marksheets of students like mark absent in a subject where students is present etc	These issues were reported to the College Examination Committee to resolve them at the earliest.		5.07.21


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Mathematics Department

Mentors for Semester V/ VI	Sl. No	Issue Raised	Issue Resolved	Signature	Date
Shri. M. Deka Shri. S.R. Debnath Smt. I Warji Shri. F.T. Marbaniang Shri. T. L. Mawlong	1	There were Issues where Some Students Cannot Log in The NEHU Portal for writing Examination in Environment	These Issues were reported to the college Examination Committee and they were resolved at the earliest.		3.10.20
	2	There were anomalies in Marksheets of students like mark absent in a subject where students is present etc	These issues were reported to the College Examination Committee to resolve them at the earliest.		3.12.20
	3	Students raised the issue related to internal Marks	These issues were resolved by Showing the students their Answer Script and explain to them about their mistakes.		3.03.21

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IV-SEM	Syllabus transaction: *Discussed about the syllabus covered in the academic session- 98% (approx) completed *Discussed regarding Examination. Students face difficulty in understanding the questions	Students satisfied with the discussion *Old question papers discussed	Shri. Tejan A Momin		02/03/20
			Shri. Reuter Balzack M Sangma		3/3/20
			Shri. Benjamin Myllem		9/3/20
V-SEM	*Discussed with the irregular students and made them understand the importance of attending the classes	Continuous evaluation was done and marks was given based on their attendance	Shri. Tejan A Momin		21/07/21
			Smt. Cheerfulness Lyngdoh		5/10/21
VI-SEM	*Discussed with students regarding the ongoing syllabus and the difficulty faces by them in understanding some of the topics/problems	Extra effort was made for the slow learners	Shri. Tejan A Momin		5/3/20
			Smt. Cheerfulness Lyngdoh		6/3/20



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Department of Physics
Tura Government College, Tura












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TURA GOVERNMENT COLLEGE**TURA – 794001****West Garo Hills, Meghalaya, India.****E-mail: tgeprincipal@gmail.com, principal.tgc-meg@gov.in****Telephone: 03651-222379****Department of Physics**

Department of Physics has assigned the Teaching Faculty members for mentoring students who are taking Physics of odd and even semesters. The Department maintains mentoring register to record mentor-mentee programs. The following are the issues raised and resolutions taken during the interactions with the students.

SEMESTER	POINTS DISCUSSED	ACTION TAKEN	MENTOR	SIGNATURE	DATE
I-SEM	Students' Satisfaction Survey - *Highlighted the process of Survey for NAAC. *Discussed about the importance of NAAC Accreditation *Informed about Students' role and participation in the process Syllabus transaction: *Discussed about the syllabus covered in the academic session- 90% to 95% completed	*Mock survey was conducted * syllabus was complete in time	Smt. Cheerfulness Lyngdoh		10/11/21
			Shri. Jojrang Garnett D Shira		15/11/21
			Shri. Reuter Balzack M Sangma		16/11/21
II-SEM	Syllabus transaction: *Discussed about the syllabus covered in the academic session- 80% to 90% completed *Discussed regarding Examination. Students face difficulty in understanding the questions *	*Students satisfied with the discussion *Old question papers discussed	Smt. Cheerfulness Lyngdoh		11/02/21
			Shri. Jojrang Garnett D Shira		9/27/21
			Shri. Reuter Balzack M Sangma		11/03/21
III-SEM	Students' Satisfaction Survey on teaching learning process – *Discussed on relevant topics of the syllabus * discussed on Teachers clarity on teaching the syllabus *students clarity of the syllabus	Mock survey was conducted and discussed in the meeting regarding the issues faced by the students for further improvement	Shri. Tejan A Momin		5/11/21
			Shri. Reuter Balzack M Sangma		8/11/21
			Shri. Benjamin Mylliem		9/11/21



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Mentoring Report

Mentoring system is introduced in the Institution with the sole purpose of catering to the needs of the students in the academic and personal level. The Institution being Government College, many students are from economically weaker section of society mostly from rural areas lacking proper academic background and facing financial constrain. Mentoring system is thus an essential feature to render equitable service to the students coming from different background. Mentoring system in the Institutes provides support to the students through advice and counselling, through friendship building, through re-enforcement and constructive role modelling. Thus, mentoring expands beyond teaching to advancement in the educational and personal growth of the mentee.

Aims and Objectives: -

1. To build relationship of natural trust and respect with the mentee.
2. To provide support to the mentee in devising action plan considering his/her goal and capabilities.
3. To identify slow learners and provide support and help to motivate them.
4. To encourage advanced learners to reach their full potential. To guide and help individual to develop their own vision and goal for the future.
5. To provide access and availability to the mentees.
6. To enhance mentees feelings of safety and belonging in the institute.
7. To enhance students' academic performance and regularity in attendance and motivation to learn.
8. To monitor drop out rates and to motivate the mentees to continue studies to minimise drop out rates.



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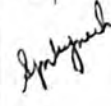




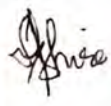

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Department of Zoology


Zoology department has assigned two teachers for mentoring each semester, both even and odd, for Zoology honours students. During the mentoring session students were asked to write their issues anonymously, which were then discussed and resolved. The students were advised to attend classes regularly. The issues raised by the mentees and the resolution taken up during the mentoring session are compiled below:

Mentor Semester I	Issues raised	Issues resolved	Signature	Date
1. Shri Taseng K. Marak 2. Smt. Cordelia P. Warbah	1. Students were not aware of the class timing and thus coming to the classes late and irregular.	Students were asked to come to the class regularly on time. The class routine was given on the notice board.	 	8.12.2021
	2. Students were still applying for professional courses such as medical, engineering, nurses etc. and also appearing for interviews in various institutions, they come to the classes irregularly in the beginning of the semester.	Students were briefed about the college and department functionalities, laboratory maintenance etc. Make them aware of the internal tests and assignments to be conducted every month.		
	3. Students were having problem with the time management for their classes and studies.	They were asked to maintain the proper timing according to the class routine and to study regularly.		
	4. They have raised about the procurement of the text books	Awareness was given about the college library and told to get the recommended text books from the library		

Mentor Semester II	Issues raised	Issues resolved	Signature	Date
1. Smt. Silme D. Shira 2. Smt. Susan J. Nongkynrih	1. Less time for submission of practical records.	1. More time was given to submit the records.	 	19.02.2020
	2. Difficulty in completing their examinations on time	2. Advised the students to manage the time accordingly and practice allotting time for each question.		
Mentor Semester III	Issues raised	Issues resolved	Signature	Date
1. Smt. Verlia Semchi G. Momin 2. Smt. Grimchi T. Sangma	1. Prescribed syllabus for the semester being too vast.	1. Students were made to understand that the syllabus was prescribed by the affiliated university and was at par with syllabus taught in the rest of the country. They were given proper guidance to cope up with the syllabus.	 	10.12.2021
	2. Notes not given for certain topics in the class.	2. Encouraged to visit the college library, advised to approach the concerned teacher for help and matter was also discussed in the department and reading materials handed out.		
	3. Addiction to phone.	3. Student was asked to do away with certain distracting apps or switch off the notification. It was advised that the phone may be switched off during the study period.		
Mentor Semester IV	Issues raised	Issues resolved	Signature	Date
1. Smt. Verlia Semchi G. Momin 2. Smt. Grimchi T. Sangma	1. Not understanding certain topics for the semester.	1. Remedial classes given for the concerned topics.	 	17.02.2020
	2. being forgetful during exams.	2. Students were advised to follow up with writing practice after studying.		
Mentor Semester V	Issues raised	Issues resolved	Signature	Date
1. Smt. Silme D. Shira 2. Smt. Susan J. Nongkynrih	1. Difficulty in coping up with certain topics in the syllabus.	1. They were encouraged to seek clarification regarding the topics taken from the teachers concerned towards the end of lecture.	 	8.12.2021
	2. Less availability of study materials/ books in the college library	2. Accessing books from the departmental library.		

Mentor Semester VI	Issues raised	Issues resolved	Signature	Date
1. Shri Taseng K. Marak	1. Students have raised no issue of their own but have found serious issue with their studies. Indulging so much in the mobile phones and social media they become lazy in their studies.	Students were asked to take seriously with their studies. Urged them not to get involved so much in the mobile activities and social media etc. but to use them judiciously for all good purposes specially for study materials.		19.4.2021
2. Smt. Cordelia P. Warbah	2. Some of them have reported to be absent from the classes both theory and practical and have not understood the some topics specially Biotechnology and some molecular biology practicals.	The remedial classes have been taken for the topics of Biotechnology which they have not understood yet. Practicals have been repeated until the good results were obtained.		
	3. Issues have been raised about the unavailability of the study materials of some of the topics of Biochemistry and biotechnology.	The recommended text books were told to obtain from the library and study materials were supplied to the students.		


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