



YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	Tura Government College
• Name of the Head of the institution	Terence D Marak
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03651222379
• Mobile No:	8794713452
• Registered e-mail	tgcprincipal@gmail.com
• Alternate e-mail	principal.tgc-meg@gov.in
• Address	Tura Government College
• City/Town	Tura
• State/UT	Meghalaya
• Pin Code	794001
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated College
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	North Eastern Hill University				
• Name of the IQAC Coordinator	Tejan A Momin				
• Phone No.	8416091197				
• Alternate phone No.	9436114662				
• Mobile	8416091197				
• IQAC e-mail address	iqactgic@gmail.com				
• Alternate e-mail address	tejanmomin@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://tgctura.edu.in/sites/default/files/AQAR%202021-2022%20Final%20Re-Submit.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://tgctura.edu.in/sites/default/files/TGC%20Academic%20Calendar%202022-2023.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	2.53	2022	28/06/2022	27/06/2027
6.Date of Establishment of IQAC			12/07/2011		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Institutional 1	Equity Initiatives	RUSA	2017	Rs. 12,50,000	
Institutional 1	Equity Initiatives	RUSA	2019	Rs. 6,41,025	
Institutional 1	Equity Initiatives	RUSA	2023	Rs. 6,08,975	
8.Whether composition of IQAC as per latest			Yes		

NAAC guidelines		
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File	
9.No. of IQAC meetings held during the year	3	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	No	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
NAAC Accreditation: B+ with CGPA = 2.53		
Submission and acceptance of AQAR 2021-2022 by NAAC		
Organised Student Induction Programme for the first time on 19th July 2023		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
Submission of AQAR 2021-2022 to NAAC by December 2022	AQAR 2021-2022 submitted on 8/12/2022 and accepted by NAAC on 7/3/2023
Submission of AQAR 2022-2023 to NAAC by December 2023	AQAR 2022-2023 to be submitted by December 2023
Student Induction Programme to be organised for the 1st time.	Student Induction Programme Organised on 19th July 2023 for the 1st time in the college.
Awareness Programme on CUET	Awareness programme on CUET organised on 4th August 2023
Awareness of Skill and Apprenticeship Training by Education Department, Tura Government College	Programme Organised in collaboration with NSTI(W) Tura on 12th April 2023
One Day Seminar on Introduction to Securities Market	One Day Seminar on Introduction to Securities Market organised in collaboration with National Securities Depository Limited(NSDL) Mumbai on 6th March 2023
Career Counselling and Guidance for Competitive Exams	Career Counselling and Guidance for Competitive Examinations Programme held on 14th October 2022
Foundation Day Celebration	65th Foundation Day of the College was celebrated on 9th September 2023.

13. Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	19/01/2023

15. Multidisciplinary / interdisciplinary

As per National Education Policy 2020, NEP 2020 is being implemented from the Session 2023-2024 onwards starting with 1st Semester. Four Year Undergraduate Programme (FYUP) is being implemented as per the directives of the affiliating University which is North Eastern Hill University. Multidisciplinary approach is being followed under this NEP 2020. Students are now encouraged to take Multidisciplinary Courses like Mathematics, Computers, Earth Science, Life Science, National Cadet Corps etc. Emphasis is also being given for Skill Courses and Value Added Course under this NEP 2020. This are in addition to the Core subjects being offered as Major and Minor.

The link to the various documents are given in the link below:-

<https://tgctura.edu.in/national-education-policy-2020>

16. Academic bank of credits (ABC):

Tura Government College, Tura Meghalaya is an affiliated college of North Eastern Hill University (NEHU), Shillong. Since Tura Government College is an affiliated college, certificates such as Marksheets, degree certificates etc. is issued by NEHU. As Tura Government College, is an affiliated college, there is no option to register in Academic Banks of Credits (ABC). The Institution coordinator for implementation of NEP 2020, Tura Government College, has communicated with State Coordinator for NAD to register the institution in ABC. Although it cannot be registered, the affiliating university is registered under ABC and in due course of time the students of Tura Government College will be brought under ABC in line with the requirements of NEP 2020 so that proper credits are maintained.

17. Skill development:

With the implementation of National Educational Policy 2020, skill development is now emphasised. Subjects like Skill Enhancement Courses such as Motivation, Personality Development, Public Speaking etc. are being introduced in the first semester as per the directives of the affiliating University. More such courses will be offered in the upcoming semesters.

The link to the various documents are given in the link below:-

<https://tgctura.edu.in/national-education-policy-2020>

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college offers various Indian languages like Garo, Assamese and Bengali subjects in degree courses. Preservation and promoting of languages is one of the target of the College infuture. Assamese and Bengali Languages are already included under the 8th Schedule of the Constitution of Inida and efforts are on also to include the local vernacular language Garo in the 8th schedule of the Constitution of India. The link to the departmental webpage is given below:

1. Garo Department: <https://tgctura.edu.in/garo>
2. Assamese Department: <https://tgctura.edu.in/assamese>
3. Bengali Department: <https://tgctura.edu.in/bengali>

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The College prepares students to acquire positive attitude and other qualities which will lead to a successful life. To interpret, analyze, evaluate and develop responsibility and effective citizenship is one of the programme outcomes of the students

In line with the National Education Policy 2020, now OBE is clearly mentioned in each of the syllabus and the objectives will be achieved since the NEP 2020 is now implemented from 2023-2024 session ionwards

The Syllabus and OBE's in each course is given below:

1. [Major and Minor Courses](#)
2. [Other Courses like MDC, SEC, AEC & VAC](#)

20.Distance education/online education:

The College will offer vocational course through ODL mode in due course of time. Keeping in view the convenience of the student, the various technological tools used by the faculties especially during the pandemic lockdown like Google Classroom, Zoom, Google Meet, using videos as teaching and learning aids, group collaboration, nteraction and assignment and revision as well as the assessments have been conducted are some of the institutional efforts towards blended learning. As the College is preparing for the implementation of NEP, 2020 and to achieve GER of 50% in higher education by the year 2035, it can be mentioned that the GER of college is 0.58% in

the year 2020 which is below the national average. So in order to overcome the challenges, the following Quality (GER Parameters) can be adopted:

1. Participation in Subjects of Studies/Streams.
2. Responsiveness of College to quality-enhancing processes.
3. Participation in External Quality Assurance-NAAC
4. Level of Financial support to Colleges
5. Level of Financial Assistance for Faculty Development.
6. Level of Research Assistance to Colleges.

The College has the human and physical resources to enhance the Management Information System (MIS) through digital system for updating the quality development under the NEP, 2020.

Extended Profile

1.Programme

1.1	175
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	3548
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	2500
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	1090
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Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	View File	
3.Academic		
3.1		78
Number of full time teachers during the year		
File Description	Documents	
Data Template	View File	
3.2		86
Number of Sanctioned posts during the year		
File Description	Documents	
Data Template	View File	
4.Institution		
4.1		25
Total number of Classrooms and Seminar halls		
4.2		205.16
Total expenditure excluding salary during the year (INR in lakhs)		
4.3		36
Total number of computers on campus for academic purposes		

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

In order to ensure effective implementation and timely delivery of the curriculum as prescribed by the University, the institution has taken the following measures in a planned manner.

1. Syllabus of each subjects offered in the College has been uploaded in the College website and a copy is also made available to concern department.
2. Topic/unit contain in the syllabus is distributed among the teachers in the department (i.e Syllabus Distribution).This is documented by a well maintained teaching plans which is prepared by all the concern teachers and their delivery processes is being recorded in each teachers activity again through a well maintained daily reports. The teaching plans are uploaded in the College website and the daily report is submitted to IQAC).
3. Departmental time table is prepared by concern department based on the master time table and uploaded to college website.
4. HODs of the concerned department oversee the implementation of the entire plan by holding departmental meetings at regular intervals, thereby reviewing the progress in implementation of the curriculum.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://tgctura.edu.in/departments

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Since the college is affiliated to North Eastern Hill University, the college follows the academic calendar of the University for undergraduate courses. The University has given a well-defined timeline for the completion of the courses, and it is mandated on the college to complete the syllabus in time for the end semester examinations. Since the University has given some flexibility in its approach for conduct of CIE, so the college through the respective department of the three stream have their separate routine to conduct IA and these IA are conducted in regular interval and these IA marks are finally submitted to the university on its demand, this earned marks finally are then reflected in their final markings by the university and the degrees are hence awarded at the completion of the course.

Beside IA, regular mentoring, continuous evaluation, seminar presentations, group discussions etc are also some of the methods adopted by the college to complement CIE on a daily basis by way of

understanding their difficulties and weaknesses; these are addressed from time to time to iron out the difficulties.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://tgctura.edu.in/sites/default/files/TGC%20Academic%20Calendar%202022-2023.pdf

1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

1

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

17

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

17

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The cross cutting issues such as Gender, environmental and sustainability, human values and professional ethics are well integrated in to the curriculum by the affiliating university:

1. The affiliating university has introduced a compulsory subject 'Environmental Studies' in all the Programme ie. BA, BSC and BCom.
2. In addition to EVS, for 5th Semester Botany and Chemistry Honours, there is a unit containing topics relating to the environmental problems etc.

3. In Political Science there is a unit on Human rights to address the issues.
4. In History honours there are topics related to Human rights and Gender issues.

In addition to above, the Institution also makes its own efforts to address the cross cutting issues such as Gender, environmental and sustainability, human values and professional ethics by holding different programme and activities, such as:

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

74

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://tgctura.edu.in/students-feedback

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1620

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1285

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Candidates for admission to the institution are picked and interviewed in accordance with the established standards and procedures. Students are initially evaluated based on their performance in the 10+2 board exam, as well as written examinations administered by various departments and in-person interviews to verify credentials and assess knowledge levels. Teachers can use a variety of strategies to keep track of both quick and slow learners. One method is to examine their 10+2 exam percentages, with the first and second divisions marked as advanced learners and the third division labelled as slow learners. Based on their results in the first internal test, students are also classified as slow or advanced. A range of issues, including social, economic, and financial ones, have been identified as contributing to pupils poor performance in special programmes for slow learners. Slow learners are given extra attention, as well as inspiration and encouragement to develop. Attendance at symposiums, workshops, and seminars is encouraged. Advanced pupils are encouraged to maintain their high performance levels. Seminars, presentations, film screenings, symposiums, soft skill programmes, field trips, excursions, and other extracurricular activities assist advanced students in meeting their educational requirements. Special workshops are also given to assist students in improving their practical skills.

File Description	Documents
Link for additional Information	https://tgctura.edu.in/programmes-advanced-learners-and-slow-learners
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3548	78

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The faculty works hard to assist students in reaching their full potential and develop leaders. The college emphasises student-centered approaches to enhancing students ; lifetime learning capacities. The professors work relentlessly to make learning more engaging. Students can engage in study tours, local field trips, exposure trips, numerous workshops and seminars, hands-on training, and other activities offered on and off campus to promote experiential learning. Experimental approaches are used in classes to familiarise pupils with information through direct experience. Group talks, role- playing exercises, and other activities are also encouraged for students. Departments organise student seminars that involve debates and question-and-answer sessions to enrich their learning experience. Students are also given projects that teach them problem-solving abilities. The lecture approach enables the teacher to interpret, examine, and explain the content of the material. This method makes extensive use of the white board and marker pen, which are used by all faculty members. In normal classes, the college advocates the use of LCD projectors. In seminars and workshops, faculty members employ a variety of ICT technologies to aid learning. Faculty members use LCD projectors for Power Point presentations of class lectures and discussions, whereas OHPs are used for slide presentations.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT plays an important role in facilitating teaching and learning. It has altered classroom communication practises and instructional strategies. ICTs have made teaching and learning more interactive and collaborative, as opposed to the traditional teaching technique. It is commonly considered that incorporating ICT will help us make education more accessible and inexpensive. The growing importance of ICT in education makes education more democratic, improving the quality of education services available to students even in the most remote parts of the country. Teachers at Tura Government College aim to make the best use of technology in their classes. At the moment, four science departments have digitally enabled classrooms: physics, chemistry, botany, and zoology. To make the teaching-learning process more outcome-oriented and student-centric, the college encourages the use of ICT-enabled teaching, e-learning tools, and online courses. The institution also provides Wi-fi access to students in order to increase communication between teachers and students and to make it easier to give study materials required for the teaching learning process. The faculty members employ a number of tools for teaching and learning, including Google Classroom, Google Meet, Zoom meetings, WhatsApp, projectors, and other technologies. Reading materials, brief notes, pdf notes, and e-books are distributed by teachers via various media such as Google Classroom, E-Mail, and WhatsApp.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://tgctura.edu.in/ict-academics

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

78

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

78

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

15

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1098

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Students knowledge in many areas is assessed via internal and external examinations. Internal evaluation of student learning outcomes comprises an assessment of knowledge and skills, as well as progress towards curriculum objectives. Internal evaluation is a never-ending process. Faculty can identify slow and advanced learners based on their performance in internal exams, and students can be counselled to improve their performance. Internal assessment was added to the semester system in 2015, with a weighted of 25%. Dates and hours are determined using the Academic Calendar. As a North Eastern Hill University affiliate institution, the institute regularly assesses students' academic success using the North Eastern Hill University assessment method. Internal exams are worth 25 points, with 5 points deducted for promptness, sincerity, and task accomplishment. The subject controlling faculty creates internal exam questions that include an equal number of questions from each unit covering the full topic. There are departmental practical tests in the Science stream. Attendance and performance are two of the criteria used to assess the practical exam. The findings of internal examinations are posted on the Departmental bulletin board and kept in softcopy for future reference.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Exams are a necessary aspect of the higher education process since they provide students with accurate grades. Tura Government College

is associated with North Eastern Hill University, hence it follows the university's examination criteria. The two types of examination are internal evaluation and external or end-of-semester examination. Internal evaluation is weighted at 25%, while end-of-semester evaluation is weighted at 75%. The method for dealing with examination queries at our school is always transparent, time-bound, and efficient. Internal Assessment is a component of a larger ongoing evaluation system that includes class tests, tutorials, assignments, projects, and presentations. If a student is dissatisfied with the fairness of the evaluation, they will debate it with the course instructor and go over the response scripts to verify and justify their grades. It, like the semester examination, is straightforward, time-bound, and efficient. The Grievance Redressal Cell maintains a complaint/suggestion box for student grievances. If students find mistakes in their results, they can register a complaint with the Exam Committee, who will forward it to the Principal, who will then forward it to the University.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Education quality enhancement refers to a student's overall growth. This demands a diversified strategy to providing high-quality education and ensuring its effective implementation in a supportive atmosphere. Programme outcomes assist professors and students in building a shared understanding of a course's or academic program's purpose and aims. Tura Government College follows North Eastern Hill University's program-specific curriculum. For all programmes offered by the university, programme and course results are specified, exhibited, and communicated to teachers and students. The following are the programme outcomes:

- The B.Sc. programme develops the ability to examine results and apply them to a variety of challenges. Develop a research sense to predict cause-and-effect correlations.
- The Bachelor of Commerce degree is meant to prepare students for the workforce by teaching them various managerial and accounting skills that will aid them in their professional

advancement. It also seeks to improve their capabilities in many areas of trade and industry.

- The Bachelor of Arts degree curriculum aims to foster students; social responsibility, high moral standards, and communication skills. Graduates will actively seek to make a meaningful contribution to their work, community, and society, and will have a strong foundation in professional ethics.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://tgctura.edu.in/sites/default/files/PSO_Tura%20Government%20College.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The course's conclusion is determined by the student's performance in the internal evaluation and final exam. The efficacy of a college in ensuring that students accomplish broad educational goals is measured in part by the annual learning outcomes evaluation process. To calculate the specific programme outcomes, the results of each course taken as part of a given programme are totalled up for one student, and the results of all programme participants are averaged. The admission of students to higher education institutions in India and overseas is used to assess achievement in the graduate programme. Course outcomes are more detailed statements that describe what students should know and be able to do at the end of each course. They are the skills, information, and habits that students develop while enrolled in a course. Effective learning outcomes reflect the degree of precision, the number of correct answers, or some other type of quantitative information; in general, the standards define the level of study required for a student to be regarded acceptable. The institution evaluates programme, programme specific, and course outcomes using two methods: direct method and indirect method. Internal assessments, laboratory performance, project work and assignments, and end-of-semester exams are all part of the direct method. Indirect approaches include feedback, extracurricular activities, and higher education.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

804

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://tgctura.edu.in/sites/default/files/SSS%202022-2023.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

2

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

3

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Tura Government College, the oldest and largest college in the entire Garo Hills, has earned reputation for its social work in various fields. The college has several platforms such as NCC, NSS, Women Cell and Alumni Association that organizes numerous social service activities and sensitization programme for students.

During the year, the College NSS Unit carried out both in campus as well as off campus cleaning drives. The unit has taken up the initiative to clean the college campus in collaboration with IQAC and NCC, Tura Government College. The Unit also volunteered in cleaning the area outside the campus at William Point, Hawakhana, Tura. The Unit also organised SWACHHTA BHARAT and collected plastic waste and other litters from Aeroville School, Tura till the college campus. They also conducted RASHTRIYA POSHAN MAAH at the adopted village Megonggre, in light to the National Nutrition Week to create

awareness on hygiene and to promote the culture of cleanliness within the society.

The College NCC Unit carried out several activities during the year. As part of "Har Ghar Tirangga", the Unit distributed Indian Flag to different households.

We believe these activities are meant to shape the outlook of students towards various issues prevalent in the society. It further strengthens comradery among students

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

2

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

396

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Consisting of 7 separate blocks, the college offers Arts, Commerce and science streams in its campus. There are 25 classrooms and various other rooms with a total sitting capacity of 2067. The classrooms are well lit and airy, are well equipped with plenty of benches and desks, blackboard and whiteboard as well as sound systems in two of the classrooms.

The college also provides an ample of laboratory facilities for students to carry out their innovative research and experiments. It consists of 14 laboratories in total.

As a technology-enabled learning space the college provides 36 computers for students use. Physics and Zoology departments have 8 computers set each, Mathematics department has 4 desktops, Geography department has one desktop, Computer Application Department has 10 desktops, and College Library has 5 desktops. The college campus has embraced the use of ICT tools by equipping some of the classrooms with ICT facilities and LCD projectors. All Departments are equipped with laptops, printers and Wi-Fi facilities.

The college library is fully automated and all the computers are connected through LAN for optimum software usage, 5 computers have been installed for the students and faculties to access to OPAC. The library is also subscribed to N-LIST for further access to INFLIB-NET and e-resources.

The college also has an auditorium and a conference hall, with a

seating capacity of 450, the auditorium is used for organizing seminars and other events, while the conference hall has a seating capacity of 75 is equipped with A.C and ICT infrastructure like LCD projector and Wi-Fi.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Since the inception of the college in the year 1958 the college playground has been planned and for the past 50 years track and field events are being held, it has enough space for Track and field events. Games like football and other Track and field events are conducted in the football ground. The football ground is located in front of the Boys Hostel, which is 12000 sq. mtrs in area, and a basketball court is in the middle of the college building, its area is 94 ft by 54 ft Games like carom, chess, arm wrestling etc., are played in the college but there is no indoor stadium to conduct table tennis and badminton, being a government college, it is held in the Tura Sports Association Hall nearby (approximately 400 metres before reaching College campus). The Institution has Games and Sports Secretary to look after the Games and Sports.

Cultural Activities: The College has 12 numbers of wangala drums and a costume with full set. Musical instruments like drums (traditional and western), guitars and keyboards are available. The Institution has Cultural Secretary to look after the cultural activity of the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://tgctura.edu.in/tura-government-college-students-union

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

12

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://tgctura.edu.in/sites/default/files/4.1.3%20ICT%20ENABLED%20CLASSROOMS.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

81.32

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The library is automated using Integrated Library Management System called e-LIB which is a software which helps to categorize, catalog and view your book collection. This system was installed in the library in the year 2016. The Modules used under this system are- Cataloguing, Circulation, Generation of Reports and Online Public Access Catalogue (OPAC). For optimal use of this system all the computers are connected via LAN. A separate computer has also been installed for students and faculty for access to OPAC. Moreover, all Library holdings have been Bar Coded to enhance the efficiency of

the service, for the convenience of the students and faculty. Smart card is introduced in the system to streamline the process of issue and other records. This smart card helps to keep track of the issue and return of books.

The details of the LMS is as follows:- Name o Library Sotware: E-Lib/Library Management Sstem Version: 1.0.0 Nature of Automation: Partial with RFID facility Year of Automation: 2019 Software developed by: CTech Solutions, Shillong.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://tgctura.edu.in/library-0

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

8.87

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

23

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Computer Laboratory: For technology enhanced learning, the college is equipped with one computer laboratory with one video technology, LCD projector and 10 computer desktops all linked with Local Area Network (LAN).

Wireless Network Facilities (Wi-Fi): The College has installed a wireless network connection provided by Jio Network Operator for campus covering all academic buildings.

Library: The college library is equipped with 5 desktops for the students to access and search for study materials; it has also registered as a member of N-LIST, an initiative of MHRD. The library is undertaking to update its digital software by installing new software for library information.

ICT Classrooms: Science Departments (Zoology, Botany, Chemistry, Physics and Mathematics) ICT has become integral to teaching learning interaction. Each of these five science departments is fully equipped with ICT tools in their respective classrooms such as LCD projector video technology with computer attachments in order to communicate and disseminate information to the students. The departments are also provided laptops and desktops to carry out their departmental academic works. The Commerce department has one desktop and one laptop in their departmental room. Each of the nine Arts departments has also been provided with separate laptops.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

36

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

69.66

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Tura Government College is managed by the Government of Meghalaya. Its funding for campus infrastructure and maintenance of campus infrastructure comes from the government. However, the college in consultation with the Advisory Body of the college and other stakeholders' initiates and proposes the future requirements of the college by way of suggestions and proposals to the Government. Maintenance on infrastructure, physical and academic support facilities, PWD. Govt. Of Meghalaya undertakes the work. The college has a trained electrician to look after any minor repairing on electricity problem. The Sweepers and Cleaners look after the cleanliness of the campus infrastructures. The library assistants look after cleanliness and arranging the books in the library. Computer Laboratory is looked after by Computer Science Lecturer, any repairing is send to private agency. Laboratory assistants help in maintaining their respective laboratories equipment, instruments, specimen, computers LCD projectors etc. The college has a basketball court and a football ground. There is no indoor stadium, however being a government college; games like table tennis and badminton are held in Tura District indoor stadium. Hostel Superintendents look after the college hostels facilities and any maintenance work required; they inform the college authority for necessary action. For maintaining and utilization of other physical facilities different committees are formed under the supervision of the principal.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

611

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

190

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

190

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

2

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

107

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

3

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Tura Government College has a student council named Tura Government College Students' Union (TGCSU). The student body play an important role in the all-round development and welfare of the student community. TGCSU is a body elected for a term of one year by election conducted by the Teaching Faculty following the recommendations of the J M Lyngdoh commission. The various posts of the Student Council are as follows-

1. President,
2. Vice-President,
3. General Secretary (responsible for the smooth functioning of the Union);
4. Assistant General Secretary,
5. Secretary, Games & Sports (for outdoor and College week sports);
6. Secretary, Social & Cultural (for Social & Cultural activities);
7. Secretary, Literary & Symposium (for the development of literary activities);
8. Secretary, Boys' Common Room (responsible for the Common rooms & indoor games, newspapers & Periodical subscriptions)
9. Secretary, Girls' Common Room (responsible for the Common rooms & indoor games, newspapers & Periodical subscriptions) and
10. Secretary, Social Welfare (for the welfare of the students).

The Union work as a medium between the Faculty and the students and also motivate the students to participate in activities conducted by

the institution. Due to the Pandemic, elections were not held for two years but resumed in 2022 and was held on 28th September 2022.

File Description	Documents
Paste link for additional information	https://tgctura.edu.in/tura-government-college-students-union
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

33

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

On 23rd of October 2018, a meeting was held by the Teaching Faculty to discuss hosting of Alumni Meet. The first Alumni Meet was held on the 27th October 2018. The Alumni chaired the meeting, the Principal Tura Government College addressed the welcome speech; he also highlighted the need of formation of Alumni Association. There after the new chairman was elected to preside over the meeting, under the new chairmanship, the Tura Government College Alumni Association was officially formed and the Office bearers were elected.

Tura Government College Alumni Association is officially registered on 2019. The aims and objectives is to promote the needs for the

development and welfare of the students especially economically weaker section of the community. The Alumni Association also organised a singing competition in collaboration with IQAC of the college to encourage the budding talents of the college. Student participation was very encouraging and the programme was a successful one. It also decided to organise more such programmes in the coming days. The Alumni Association was present during the NAAC Peer team Visit on 22 June 2022. The Alumni has significantly contributed and is visible with the creation of a waiting shed/gallery in the basketball court.

File Description	Documents
Paste link for additional information	https://tgctura.edu.in/alumni
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:

- Promoting value-based quality education with special emphasis on character building and leadership qualities.
- Incorporating NEP 2020 in order to update the system of Education in the state and the college in particular.
- Incorporating the State of Meghalaya Education Policy from time to time.

Mission

- Prepare students through education for productive lives and challenging careers.
- Encourage and nurture all students on value based education.
- Implement ICT facilities for meaningful knowledge transfer.

- To provide research facilities for Teacher's competence.
- To upgrade from UG to PG courses in the concerned department.

Tura Government College caters to the needs of the underprivileged students with value-based education being its prime objective. Being a Government run institution the plans and policies are implemented by the Principal, Academic Council consisting of Heads of Department, faculty members and the students body. Various committees like the Examination, Admission, Purchase, Canteen, Vigilance and Discipline Committees contribute to the administrative management of the institution and at the top of the hierarchy we have the College Advisory Committee. The governance of the institution has a vision to launch Management System (MIS), like E-Library along with smart card facility as its features. The College is therefore committed to upgrade and digitalize the college.

File Description	Documents
Paste link for additional information	https://tgctura.edu.in/vision-and-mission
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal along with the faculty members and office staff works in tandem for the implementation of the plans and policy of the college. The IQAC works closely with the faculty members and plans out the best possible strategies for the college. The decision making process is done by the Heads of Departments along with the Principal. The faculties are involved in management of the college through different committees as Coordinators, Convenors and members of various committees.

Each Department are allotted separate departmental rooms and are also provided with laptop/desktop/printer for departmental work. Internal work of the departments like Internal Test and Assignments are managed by the department themselves. The departments are given some amount of autonomy in their day to day functioning: however they are expected to adhere to the guidelines of the affiliating university and college.

The College practises decentralisation and participative management by giving powers and functions to different committees such as:-

1. Admission Committee.
2. Examination Committee.
3. Library Committee.
4. Vigilance Committee (Anti-Ragging Cell).
5. Women's Cell Committee (Norombi Club).
6. Election Committee (for Tura Government College Students' Union election).
7. Meghalaya Government College Teachers Association (Tura Government College Unit).
8. Alumni Association.
9. Grievance Redressal Cell.
10. Counselling Cell.
11. Internal Quality Assurance Cell (IQAC).

File Description	Documents
Paste link for additional information	https://tgctura.edu.in/facilities
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

In the IQAC Meeting held on April 2016, a decision was taken for all the departments to conduct regulat meetings. The minutes of the meetings are recorded and kept for future reference and to ensure transparency. In these meetings important decisions are taken and plans are chalked out for different activities concerning the department. Allotment of classes, departmental routine, internal test, assignments and various grievances of the students are discussed in order to find a solution. The discussions and resolutions taken in the department meetings are usually conveyed by the Head of Department to the Academic Council.

The institution strategic plan is evident from the role of IQAC in the context of NAAC assessment. There are policies pertaining to the Science, Arts, Geography, IT departments in which each department make a perspective plan to be implemented and followed by the teachers and students. The college also follows thepolicies adopted by the State Government.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://tgctura.edu.in/sites/default/files/6.2.1%20The%20institutional%20Strategic%3A%20perspective%20plan%20is%20effectively%20deployed%202022-2023.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is under the Education Department which is headed by the Minister of Education, Government of Meghalaya. The Principal Secretary leads the Department with the Secretary under him and the Director of Higher & Technical Education. Under the Director, we have Additional Director, Joint Director, Deputy Director and the Principal. The Principal is the head of administration of the college assisted by the Vice Principal, IQAC, Teaching and non teaching staff. TGCSU is a students body elected by the students for their own welfare. The Deputy Commissioner, West Garo Hills is the chairperson of the Advisory Committee and a Professor from the affiliating university and Officials from the Government departments are its members.

Recruitment:

Teaching faculty is recruited by the state board (Meghalaya Public Service Commission), and the office staff is recruited by the District Selection Board.

Promotional policies:

Promotion of teaching faculties is done through seniority basis by the Government. UGC rules and regulations are followed for promotion to higher stages.

The Meghalaya Higher & Technical Education Service rules 2012:

All employees follow the service rules of the Government of Meghalaya.

Grievance redressal mechanism:

Students' grievances are addressed in the students' grievance cell.

File Description	Documents
Paste link for additional information	https://tgctura.edu.in/tura-government-college-students-union
Link to Organogram of the Institution webpage	https://tgctura.edu.in/organogram
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The institution is managed by the state government and all the permanent staffs enjoy equal rights as per the state government policies.

- General Provident Fund and Central Contributory fund are available for teaching and non-teaching staffs.
- New entrants to state government are availing New Defined Contributory Pension Scheme from 1st April 2010.

- Gratuity and leave encashment are availed by the teaching faculties and the administrative staffs at the time of superannuation.
- Maternity leave is available for six months for both teaching and non-teaching staffs as well as paternity leave of 15 days.
- Medical re-imburement is available for teaching and non-teaching staffs as per financial rules of the state government.
- House building loans are available for teaching faculty and staffs as per the bank rules and festival advances are also availed by the 3rd and 4th grade of the administrative staffs as per the government rules.
- Facilities of temporary withdrawal of General Provident Fund are availed by the faculties and staffs.
- Leave to teaching and non-teaching are available as per the government rules.
- Study leave for higher studies after 5 years of minimum service is permitted, after availing NOC from the Government.

File Description	Documents
Paste link for additional information	https://tgctura.edu.in/welfare-measures
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

3

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes

organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance appraisal system for the teaching staff is under the guidelines as per the UGC rules for those drawing UGC scales. All teachers fill up a comprehensive Self-Assessment Performa at the

time of their promotion which are submitted to the Principal who then forward them to concerned higher authorities. State scale drawing faculties are promoted to senior scale after eight years and then to the selection grade lecturer after another eight years as per the state government policy. The multi-faceted activities of a teacher are reflected in a consolidated manner in the form of Annual Confidential Report (ACR) for all the faculties and the office staffs which is required to be submitted to higher authorities.

Administrative staffs are promoted from 4th to 3rd grade departmentally by the Principal of the college according to their experience, subject to approval by Director, Higher and Technical Education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

As a fully fledged Government Institution, internal audits are conducted on regular basis by the Department of Audits under the Government of Meghalaya. The Government appointed Auditor, along with his team conducts and verifies the various documents relating to sanction and utilization of funds under various schemes. Utilization certificates for various grants received from State Governments, UGC and others are provided by the office and submitted to the concerned authorities from time to time.

In the year 2016-17, funds sanctioned by the Government under Equity Initiative through RUSA, have been utilised to benefit the college as a whole. The Utilization Certificate of the same has been submitted by the college and audited by the concerned authority of the Government of Meghalaya.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Being a fully fledged Government institution, the necessary financial Grants are provided by the State Government, which is looked after by the Head of the institution i.e., the Principal along with the Head of the Office staff for the proper maintenance and utilisation of the funds. Apart from the funds funded by the Government, the institution also mobilizes the funds it collected from the students at the time of admission through Session fees.

The fee structures at the time of admission are taken as follows:

1. Admission fees: Rs. 40/-
2. Tuition fees: Rs. 480/-
3. Session fees: Rs 1500/-

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes in the college. Some major contributions are:-

- 1) Maintenance of Teachers Attendance
- 2) Regular departmental Meetings
- 3) Preparation of Lesson Plans
- 4) Departmental Daily Reports
- 5) Mentoring of Students

During the current academic year major contributions of IQAC is as follows:

- 1) Submission of AQAR for 2021-2022
- 2) Preparation of AQAR for 2022-2023
- 3) Student Induction Programme Organised for the first time on 19 July 2023
- 4) Organised Awareness Programme on CUET on 4 August 2023
- 5) Organised Seminar on 6th March 2023 on Introduction to Securities Market
- 6) Career Counselling and Guidance for Competitive Exams was held on 14 October 2022
- 7) 65th Foundation Day of the College was celebrated on 9th September 2023.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college constituted the IQAC in the year 2011 with the aim of improving the quality assurance and enhancement in the institution, as well as reviewing different aspects including teaching-learning. It is responsible for planning, guiding and monitoring Quality Assurance (QA) and Quality Enhancement (QE) in the college. Apart from the coordinator the IQAC also include members who meet regularly to assess the system, thus fulfilling the NAAC guidelines. For a better teacher-student interaction, the college maintain an Attendance Register for both teachers and students, which are frequently reviewed by the IQAC Through the IQAC, the college has spearheaded cleanliness campaigns and conducive environment for quality teaching and learning. Some incremental improvements of IQAC for the preceding five years with regard to quality enhancement can be listed as follows: Implementation of CIE system Feedback from stakeholders viz, students and teachers, Mentor-Mentee, Implementation of ICT, Implementation of e-governance and Student Induction Programme was organised for the first time under the initiative of IQAC. The IQAC also has plans to initiate Graduation day from the next Academic Session. Another milestone achievement is accreditation by NAAC with CGPA 2.53 and graded B+ in June 2022

File Description	Documents
Paste link for additional information	https://tgctura.edu.in/naac
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state,

D. Any 1 of the above

national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

National Skill Training Institute for Women NSTI (W), Tura in collaboration with Department of Education, TGC, and Tura organized one day seminar on "Awareness of skill and Apprenticeship training" highlighting the role of Skill in making our livelihoods in addition to contributing to the advancement and development of the country.

One day Seminar on "Introduction to Securities" was organised especially for Women Faculties of both Teaching and Non-Teaching Staff and Girl Students as part of celebration of International Women's Month 2023, where, many faculty, non-teaching and students benefitted from the program and got awareness and information about investing in securities deposit and help to grow money.

Year	Title of Programme	Duration/Date of Programme	Number of Participants
2022-2023	Seminar on "Awareness of Skill and Apprenticeship training"	12 April 2023	190
2022-2023	National Seminar Faculty Development Program "Emerging Indian Securities Market and Role of Prudent Investor"	6 March 2023	49

File Description	Documents
Annual gender sensitization action plan	https://tgctura.edu.in/sites/default/files/Norombi%20Club%20Annual%20Plan%202024.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://tgctura.edu.in/sites/default/files/7.1.1%20CCTV%27s%20and%20Girls%20Common%20Room%20Photos_Specific%20Facilities%20for%20Women%202022-2023.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- In order to maintain cleanliness in the College campus, Teachers were given in-charge for supervising the overall cleanliness of the college along with sweeper/cleaners/Grade IV staffs.
- Dustbins are kept in every corner (important places) of the college building and around the campus so that litters and waste are not thrown carelessly.
- Dustbins are emptied by sweepers every alternate days to garbage trucks of Tura Municipal Board which in turn, transport it to the permanent dumping site at Rongkhon Songgital , Tura.
- The College does not use hazardous chemicals or material for teaching purposes. The liquid waste from the science labs were carefully washed with water before draining out to the underground disposal pit so that it may not be hazardous to the environment and public health.
- As E-waste management is one of the greatest challenges the

world today is facing and as such, the college gave special attention to it. Damage electronic waste is kept in a store room so that some parts which can be reuse, resale, recycle, etc. are in safe custody.

Apart from these practices College does organize "Cleaning Drive" on regular basis with the volunteers from NCC,NSS to keep the campus clean and healthy.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College focuses on human values, the right conduct and non-violence among the student and the teaching fraternity. Students come from all over the region, including Tura and from the far flung areas of the district, areas bordering Bangladesh and Assam. Practices are initiated by the institution to provide access to students from socially- weaker sections of society through reservation, NSS, NCC Programs, Government scholarships and nominal fee-structure. Teaching faculties of the College regularly conducts Seminar, Awareness programmes, Educational tours and other Government duties. To develop emotional bond, affinity and tolerance among the students, commemorative days, are celebrated with the initiative and support of the management to generate feeling of oneness and social harmony. The College also celebrates cultural and regional festivals like teacher's day, Fresher's meet, Farewell programme, Wangala festival and Yoga Day. There is also College week every year where students participate in different sports activities. Along with other social work like Blood Donations, Tree plantation, Cleaning Drive, etc. NSS conducts surveys of the adopted village on economic conditions, education levels, nutrition and health, drinking water and sanitary facilities. Committees/Cells such as Vigilance, Grievance Redressal cell, Anti -ragging, Mentoring, Counseling and Entrepreneurship Committee are set up to facilitate the overall welfare and development of the students and ensuring security, proper advice and promote entrepreneurial mindset. Therefore this initiatives provides an inclusive environment as well as tolerance and harmony towards cultural, regional, linguistic, communal socio-economic, and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- Tura Government College is committed in sensitizing students and employees as constitutional awareness for citizens towards their fundamental Rights and duties.
- Unfurling National Flag in the campus is done every year by the Principal, TGC, Tura on 26th January and 15th August.
- NCC wing of TGC, Tura, participate every year on 26th January and 15th August in the respective District and also has been awarded as the best contingent almost every year. Different important events were organized and participated by the NCC students.
- NSS unit organizes cleaning drive regularly not only in the College campus but also in Public places in conformity with the mission "Swatch Bharat" where the teachers and students take part actively.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff **A. All of the above**

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college takes an active role in inculcating the spirit of nationalism through organizing a flag hosting programme every year on the 26th January ie Republic Day and 15th August ie Independence Day. The head of the Institution along with the teaching and non teaching staff as well as the students take active participation on such national festivals.

- On 2nd October, Gandhi Jayanti the institution along with the NSS always conducts Cleaning Drive in the college campus with the teachers as well as non teaching staffs and the students.
- On 5th September to mark the birth anniversary of Dr S Radhakrishnan the Student Union organized the day as Teachers Day every year.
- For promoting good health the institution through NSS organize and celebrate International Yoga Day every year.
- Every year the Institution organised a Freshers Meet, Farewell Programme and Pre Christmas celebrations.
- National Unity Day observed by NSS and NCC units of TGC, Tura
- NCC units of TGC, Tura, participate as volunteers at Wangala Festival on 10th- 12th November 2022.
- College Picnic as part of Celebration for NAAC Accreditation of TGC, Tura on 2023 .
- World Donor Day observed by NSS and NCC units of TGC, Tura on 14th June 2023.
- World No Tobacco Day observed by NSS and NCC units of TGC, Tura on June 2023.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the practice: BOOK BANK FACILITY

Objectives: To bring equality in higher education by providing students from low income access to books and help reach their full potential as independent learners.

Context : Many students belonging to economically weaker sections seek and get admission in the institution. To facilitate and help such students Book Bank is established so that they don't have to purchase expensive books.

Practice: Students who are enrolled as members are issued books from the book bank.

Evidence of success: Many student completed their studies.

Problems encountered : Due to less numbers of books many students cannot avail the facility.

2. Title of the Practice: FOSTERING INCLISIVENESS IN HIGHER EDUCATION

Objectives: To prepare divyangjan for the future through education.

Context: The College is known for carrying out its vision by catering to all section of the society including divyangjan.

Practice: Besides 4% reservation PWDs, physical facilities like ramps, wheel-chairs, lift are available including equipments like Braille Software. College also facilitates scribes for visually impaired students during examination.

Evidence of Success: All divyangjan have completed their studies.

- Problems encountered and resources required:
- No medical facilities and doctors.
- No specialized and vocational programmes.
- No separate restroom.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Tura Government College has always been well known as the training ground for future leaders because of all the opportunities provided to them like the student's governance, NCC and NSS wings. The student's governance like Tura Government College student's Union (TGCSU), NCC and NSS wings contribute a lot to the welfare of the college. We have many politicians, administrators, engineers, doctors, teachers who were the product of this college and are serving the society in their different capacities.

The college in order to fulfil its vision takes active measures by displaying the objectives and programmes of vision and mission at every entrance of the college buildings. The management implements all the decision taken in the IQAC meeting with stake holders for the enhancement of quality assurance and sustenance in all areas of academic performance of this institution. Several seminars were organized like soft skill development, personality development, value education, career guidance and counselling to equip in the students the knowledge, skills and attitudes enhancing their creative ability and to prepare them in their future endeavour to become a responsible, effective and productive member of the society.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

In order to ensure effective implementation and timely delivery of the curriculum as prescribed by the University, the institution has taken the following measures in a planned manner.

1. Syllabus of each subjects offered in the College has been uploaded in the College website and a copy is also made available to concern department.
2. Topic/unit contain in the syllabus is distributed among the teachers in the department (i.e Syllabus Distribution). This is documented by a well maintained teaching plans which is prepared by all the concern teachers and their delivery processes is being recorded in each teachers activity again through a well maintained daily reports. The teaching plans are uploaded in the College website and the daily report is submitted to IQAC).
3. Departmental time table is prepared by concern department based on the master time table and uploaded to college website.
4. HODs of the concerned department oversee the implementation of the entire plan by holding departmental meetings at regular intervals, thereby reviewing the progress in implementation of the curriculum.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://tgctura.edu.in/departments

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Since the college is affiliated to North Eastern Hill University, the college follows the academic calendar of the University for undergraduate courses. The University has given a well-defined timeline for the completion of the courses, and it is mandated on the college to complete the syllabus in time for the end semester

examinations. Since the University has given some flexibility in its approach for conduct of CIE, so the college through the respective department of the three stream have their separate routine to conduct IA and these IA are conducted in regular interval and these IA marks are finally submitted to the university on its demand, this earned marks finally are then reflected in their final markings by the university and the degrees are hence awarded at the completion of the course.

Beside IA, regular mentoring, continuous evaluation, seminar presentations, group discussions etc are also some of the methods adopted by the college to complement CIE on a daily basis by way of understanding their difficulties and weaknesses; these are addressed from time to time to iron out the difficulties.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://tgctura.edu.in/sites/default/files/TGC%20Academic%20Calendar%202022-2023.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
3	
File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
1	
File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
17	
1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year	
17	
File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File
1.3 - Curriculum Enrichment	
1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human	

Values, Environment and Sustainability into the Curriculum

The cross cutting issues such as Gender, environmental and sustainability, human values and professional ethics are well integrated in to the curriculum by the affiliating university:

1. The affiliating university has introduced a compulsory subject 'Environmental Studies' in all the Programme ie. BA, BSC and BCom.
2. In addition to EVS, for 5th Semester Botany and Chemistry Honours, there is a unit containing topics relating to the environmental problems etc.
3. In Political Science there is a unit on Human rights to address the issues.
4. In History honours there are topics related to Human rights and Gender issues.

In addition to above, the Institution also makes its own efforts to address the cross cutting issues such as Gender, environmental and sustainability, human values and professional ethics by holding different programme and activities, such as:

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

74

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above
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File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://tgctura.edu.in/students-feedback

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1620

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1285

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Candidates for admission to the institution are picked and interviewed in accordance with the established standards and procedures. Students are initially evaluated based on their performance in the 10+2 board exam, as well as written examinations administered by various departments and in-person interviews to verify credentials and assess knowledge levels. Teachers can use a variety of strategies to keep track of both quick and slow learners. One method is to examine their 10+2 exam percentages, with the first and second divisions marked as advanced learners and the third division labelled as slow learners. Based on their results in the first internal test, students are also classified as slow or advanced. A range of issues, including social, economic, and financial ones, have been identified as contributing to pupils poor performance in special programmes for slow learners. Slow learners are given extra attention, as well as inspiration and encouragement to develop. Attendance at symposiums, workshops, and seminars is encouraged. Advanced pupils are encouraged to maintain their high performance levels. Seminars, presentations, film screenings, symposiums, soft skill programmes, field trips, excursions, and other extracurricular activities assist advanced students in meeting their educational requirements. Special workshops are also given to assist students in improving their practical skills.

File Description	Documents
Link for additional Information	https://tgctura.edu.in/programmes-advanced-learners-and-slow-learners
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3548	78

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The faculty works hard to assist students in reaching their full potential and develop leaders. The college emphasises student-centered approaches to enhancing students ; lifetime learning capacities. The professors work relentlessly to make learning more engaging. Students can engage in study tours, local field trips, exposure trips, numerous workshops and seminars, hands-on training, and other activities offered on and off campus to promote experiential learning. Experimental approaches are used in classes to familiarise pupils with information through direct experience. Group talks, role- playing exercises, and other activities are also encouraged for students. Departments organise student seminars that involve debates and question-and-answer sessions to enrich their learning experience. Students are also given projects that teach them problem-solving abilities. The lecture approach enables the teacher to interpret, examine, and explain the content of the material. This method makes extensive use of the white board and marker pen, which are used by all faculty members. In normal classes, the college advocates the use of LCD projectors. In seminars and workshops, faculty members employ a variety of ICT technologies to aid learning. Faculty members use LCD projectors for Power Point presentations of class lectures and discussions, whereas OHPs are used for slide presentations.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT plays an important role in facilitating teaching and learning. It has altered classroom communication practises and instructional strategies. ICTs have made teaching and learning more interactive and collaborative, as opposed to the traditional teaching technique. It is commonly considered that incorporating ICT will help us make education more accessible and inexpensive. The growing importance of ICT in education makes education more democratic, improving the quality of education services available to students even in the most remote parts of the country. Teachers at Tura Government College aim to make the best use of technology in their classes. At the moment, four science departments have digitally enabled classrooms: physics, chemistry, botany, and zoology. To make the teaching-learning process more outcome-oriented and student-centric, the college encourages the use of ICT-enabled teaching, e-learning tools, and online courses. The institution also provides Wi-fi access to students in order to increase communication between teachers and students and to make it easier to give study materials required for the teaching learning process. The faculty members employ a number of tools for teaching and learning, including Google Classroom, Google Meet, Zoom meetings, WhatsApp, projectors, and other technologies. Reading materials, brief notes, pdf notes, and e-books are distributed by teachers via various media such as Google Classroom, E-Mail, and WhatsApp.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://tgctura.edu.in/ict-academics

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

78

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

78

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

15

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1098	
File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File
2.5 - Evaluation Process and Reforms	
2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.	
<p>Students knowledge in many areas is assessed via internal and external examinations. Internal evaluation of student learning outcomes comprises an assessment of knowledge and skills, as well as progress towards curriculum objectives. Internal evaluation is a never-ending process. Faculty can identify slow and advanced learners based on their performance in internal exams, and students can be counselled to improve their performance. Internal assessment was added to the semester system in 2015, with a weighted of 25%. Dates and hours are determined using the Academic Calendar. As a North Eastern Hill University affiliate institution, the institute regularly assesses students' academic success using the North Eastern Hill University assessment method. Internal exams are worth 25 points, with 5 points deducted for promptness, sincerity, and task accomplishment. The subject controlling faculty creates internal exam questions that include an equal number of questions from each unit covering the full topic. There are departmental practical tests in the Science stream. Attendance and performance are two of the criteria used to assess the practical exam. The findings of internal examinations are posted on the Departmental bulletin board and kept in softcopy for future reference.</p>	
File Description	Documents
Any additional information	View File
Link for additional information	Nil
2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient	
Exams are a necessary aspect of the higher education process	

since they provide students with accurate grades. Tura Government College is associated with North Eastern Hill University, hence it follows the university's examination criteria. The two types of examination are internal evaluation and external or end-of-semester examination. Internal evaluation is weighted at 25%, while end-of-semester evaluation is weighted at 75%. The method for dealing with examination queries at our school is always transparent, time-bound, and efficient. Internal Assessment is a component of a larger ongoing evaluation system that includes class tests, tutorials, assignments, projects, and presentations. If a student is dissatisfied with the fairness of the evaluation, they will debate it with the course instructor and go over the response scripts to verify and justify their grades. It, like the semester examination, is straightforward, time-bound, and efficient. The Grievance Redressal Cell maintains a complaint/suggestion box for student grievances. If students find mistakes in their results, they can register a complaint with the Exam Committee, who will forward it to the Principal, who will then forward it to the University.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Education quality enhancement refers to a student's overall growth. This demands a diversified strategy to providing high-quality education and ensuring its effective implementation in a supportive atmosphere. Programme outcomes assist professors and students in building a shared understanding of a course's or academic program's purpose and aims. Tura Government College follows North Eastern Hill University's program-specific curriculum. For all programmes offered by the university, programme and course results are specified, exhibited, and communicated to teachers and students. The following are the programme outcomes:

- The B.Sc. programme develops the ability to examine results and apply them to a variety of challenges. Develop a research sense to predict cause-and-effect correlations.

- The Bachelor of Commerce degree is meant to prepare students for the workforce by teaching them various managerial and accounting skills that will aid them in their professional advancement. It also seeks to improve their capabilities in many areas of trade and industry.
- The Bachelor of Arts degree curriculum aims to foster students; social responsibility, high moral standards, and communication skills. Graduates will actively seek to make a meaningful contribution to their work, community, and society, and will have a strong foundation in professional ethics.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://tgctura.edu.in/sites/default/files/PSO_Tura%20Government%20College.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The course's conclusion is determined by the student's performance in the internal evaluation and final exam. The efficacy of a college in ensuring that students accomplish broad educational goals is measured in part by the annual learning outcomes evaluation process. To calculate the specific programme outcomes, the results of each course taken as part of a given programme are totalled up for one student, and the results of all programme participants are averaged. The admission of students to higher education institutions in India and overseas is used to assess achievement in the graduate programme. Course outcomes are more detailed statements that describe what students should know and be able to do at the end of each course. They are the skills, information, and habits that students develop while enrolled in a course. Effective learning outcomes reflect the degree of precision, the number of correct answers, or some other type of quantitative information; in general, the standards define the level of study required for a student to be regarded acceptable. The institution evaluates programme, programme specific, and course outcomes using two methods: direct method and indirect method. Internal assessments, laboratory performance, project work and assignments, and end-of-semester exams are all part of the direct method. Indirect approaches include feedback,

extracurricular activities, and higher education.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

804

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://tgctura.edu.in/sites/default/files/SSS%202022-2023.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

2

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

3

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Tura Government College, the oldest and largest college in the entire Garo Hills, has earned reputation for its social work in various fields. The college has several platforms such as NCC, NSS, Women Cell and Alumni Association that organizes numerous social service activities and sensitization programme for students.

During the year, the College NSS Unit carried out both in campus as well as off campus cleaning drives. The unit has taken up the initiative to clean the college campus in collaboration with IQAC and NCC, Tura Government College. The Unit also volunteered in cleaning the area outside the campus at William Point, Hawakhana,

Tura. The Unit also organised SWACHHTA BHARAT and collected plastic waste and other litters from Aeroville School, Tura till the college campus. They also conducted RASHTRIYA POSHAN MAAH at the adopted village Megonggre, in light to the National Nutrition Week to create awareness on hygiene and to promote the culture of cleanliness within the society.

The College NCC Unit carried out several activities during the year. As part of "Har Ghar Tirangga", the Unit distributed Indian Flag to different households.

We believe these activities are meant to shape the outlook of students towards various issues prevalent in the society. It further strengthens comradery among students

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

2

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10	
File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File
3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year	
3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year	
396	
File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File
3.4 - Collaboration	
3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year	
00	
File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Consisting of 7 separate blocks, the college offers Arts, Commerce and science streams in its campus. There are 25 classrooms and various other rooms with a total sitting capacity of 2067. The classrooms are well lit and airy, are well equipped with plenty of benches and desks, blackboard and whiteboard as well as sound systems in two of the classrooms.

The college also provides an ample of laboratory facilities for students to carry out their innovative research and experiments. It consists of 14 laboratories in total.

As a technology-enabled learning space the college provides 36 computers for students use. Physics and Zoology departments have 8 computers set each, Mathematics department has 4 desktops, Geography department has one desktop, Computer Application Department has 10 desktops, and College Library has 5 desktops. The college campus has embraced the use of ICT tools by equipping some of the classrooms with ICT facilities and LCD projectors. All Departments are equipped with laptops, printers and Wi-Fi facilities.

The college library is fully automated and all the computers are

connected through LAN for optimum software usage, 5 computers have been installed for the students and faculties to access to OPAC. The library is also subscribed to N-LIST for further access to INFLIB-NET and e-resources.

The college also has an auditorium and a conference hall, with a seating capacity of 450, the auditorium is used for organizing seminars and other events, while the conference hall has a seating capacity of 75 is equipped with A.C and ICT infrastructure like LCD projector and Wi-Fi.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Since the inception of the college in the year 1958 the college playground has been planned and for the past 50 years track and field events are being held, it has enough space for Track and field events. Games like football and other Track and field events are conducted in the football ground. The football ground is located in front of the Boys Hostel, which is 12000 sq. mtrs in area, and a basketball court is in the middle of the college building, its area is 94 ft by 54 ft Games like carom, chess, arm wrestling etc., are played in the college but there is no indoor stadium to conduct table tennis and badminton, being a government college, it is held in the Tura Sports Association Hall nearby (approximately 400 metres before reaching College campus). The Institution has Games and Sports Secretary to look after the Games and Sports.

Cultural Activities: The College has 12 numbers of wangala drums and a costume with full set. Musical instruments like drums (traditional and western), guitars and keyboards are available. The Institution has Cultural Secretary to look after the cultural activity of the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://tgctura.edu.in/tura-government-college-students-union

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

12

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://tgctura.edu.in/sites/default/files/4.1.3%20ICT%20ENABLED%20CLASSROOMS.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

81.32

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is automated using Integrated Library Management System called e-LIB which is a software which helps to categorize, catalog and view your book collection. This system was installed in the library in the year 2016. The Modules used under this system are- Cataloguing, Circulation, Generation of Reports and Online Public Access Catalogue (OPAC). For optimal use of this system all the computers are connected via LAN. A separate computer has also been installed for students and faculty for access to OPAC. Moreover, all Library holdings have been Bar Coded to enhance the efficiency of the service, for the convenience of the students and faculty. Smart card is introduced in the system to streamline the process of issue and other records. This smart card helps to keep track of the issue and return of books.

The details of the LMS is as follows:- Name of Library Software: E-Lib/Library Management System Version: 1.0.0 Nature of Automation: Partial with RFID facility Year of Automation: 2019 Software developed by: C-Tech Solutions, Shillong.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://tgctura.edu.in/library-0

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals

during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

8.87

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

23

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Computer Laboratory: For technology enhanced learning, the college is equipped with one computer laboratory with one video technology, LCD projector and 10 computer desktops all linked with Local Area Network (LAN).

Wireless Network Facilities (Wi-Fi): The College has installed a wireless network connection provided by Jio Network Operator for campus covering all academic buildings.

Library: The college library is equipped with 5 desktops for the students to access and search for study materials; it has also registered as a member of N-LIST, an initiative of MHRD. The library is undertaking to update its digital software by installing new software for library information.

ICT Classrooms: Science Departments (Zoology, Botany, Chemistry, Physics and Mathematics) ICT has become integral to teaching learning interaction. Each of these five science departments is fully equipped with ICT tools in their respective classrooms such as LCD projector video technology with computer attachments in order to communicate and disseminate information to the students. The departments are also provided laptops and desktops to carry out their departmental academic works. The Commerce department has one desktop and one laptop in their departmental room. Each of the nine Arts departments has also been provided with separate laptops.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

36

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

69.66	
File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File
<p>4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.</p> <p>Tura Government College is managed by the Government of Meghalaya. Its funding for campus infrastructure and maintenance of campus infrastructure comes from the government. However, the college in consultation with the Advisory Body of the college and other stakeholders' initiates and proposes the future requirements of the college by way of suggestions and proposals to the Government. Maintenance on infrastructure, physical and academic support facilities, PWD. Govt. Of Meghalaya undertakes the work. The college has a trained electrician to look after any minor repairing on electricity problem. The Sweepers and Cleaners look after the cleanliness of the campus infrastructures. The library assistants look after cleanliness and arranging the books in the library. Computer Laboratory is looked after by Computer Science Lecturer, any repairing is send to private agency. Laboratory assistants help in maintaining their respective laboratories equipment, instruments, specimen, computers LCD projectors etc. The college has a basketball court and a football ground. There is no indoor stadium, however being a government college; games like table tennis and badminton are held in Tura District indoor stadium. Hostel Superintendents look after the college hostels facilities and any maintenance work required; they inform the college authority for necessary action. For maintaining and utilization of other physical facilities different committees are formed under the supervision of the principal.</p>	

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

611

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	D. 1 of the above
File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
190	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
190	
File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

2

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

107

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

3

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Tura Government College has a student council named Tura Government College Students' Union (TGCSU). The student body play an important role in the all-round development and welfare of the student community. TGCSU is a body elected for a term of one year by election conducted by the Teaching Faculty following the recommendations of the J M Lyngdoh commission. The various posts of the Student Council are as follows-

1. President,
2. Vice-President,

3. General Secretary (responsible for the smooth functioning of the Union);
4. Assistant General Secretary,
5. Secretary, Games & Sports (for outdoor and College week sports);
6. Secretary, Social & Cultural (for Social & Cultural activities);
7. Secretary, Literary & Symposium (for the development of literary activities);
8. Secretary, Boys' Common Room (responsible for the Common rooms & indoor games, newspapers & Periodical subscriptions)
9. Secretary, Girls' Common Room (responsible for the Common rooms & indoor games, newspapers & Periodical subscriptions) and
10. Secretary, Social Welfare (for the welfare of the students).

The Union work as a medium between the Faculty and the students and also motivate the students to participate in activities conducted by the institution. Due to the Pandemic, elections were not held for two years but resumed in 2022 and was held on 28th September 2022.

File Description	Documents
Paste link for additional information	https://tgctura.edu.in/tura-government-college-students-union
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

33

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

On 23rd of October 2018, a meeting was held by the Teaching Faculty to discuss hosting of Alumni Meet. The first Alumni Meet was held on the 27th October 2018. The Alumni chaired the meeting, the Principal Tura Government College addressed the welcome speech; he also highlighted the need of formation of Alumni Association. There after the new chairman was elected to preside over the meeting, under the new chairmanship, the Tura Government College Alumni Association was officially formed and the Office bearers were elected.

Tura Government College Alumni Association is officially registered on 2019. The aims and objectives is to promote the needs for the development and welfare of the students especially economically weaker section of the community. The Alumni Association also organised a singing competition in collaboration with IQAC of the college to encourage the budding talents of the college. Student participation was very encouraging and the programme was a successful one. It also decided to organise more such programmes in the coming days. The Alumni Association was present during the NAAC Peer team Visit on 22 June 2022. The Alumni has significantly contributed and is visible with the creation of a waiting shed/gallery in the basketball court.

File Description	Documents
Paste link for additional information	https://tgctura.edu.in/alumni
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:

- Promoting value-based quality education with special emphasis on character building and leadership qualities.
- Incorporating NEP 2020 in order to update the system of Education in the state and the college in particular.
- Incorporating the State of Meghalaya Education Policy from time to time.

Mission

- Prepare students through education for productive lives and challenging careers.
- Encourage and nurture all students on value based education.
- Implement ICT facilities for meaningful knowledge transfer.
- To provide research facilities for Teacher's competence.
- To upgrade from UG to PG courses in the concerned department.

Tura Government College caters to the needs of the underprivileged students with value-based education being its prime objective. Being a Government run institution the plans and policies are implemented by the Principal, Academic Council consisting of Heads of Departmentst, faculty members and the

students body. Various committees like the Examination, Admission, Purchase, Canteen, Vigilance and Discipline Committees contribute to the administrative management of the institution and at the top of the hierarchy we have the College Advisory Committee. The governance of the institution has a vision to launch Management System (MIS), like E-Library along with smart card facility as its features. The College is therefore committed to upgrade and digitalize the college.

File Description	Documents
Paste link for additional information	https://tgctura.edu.in/vision-and-mission
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal along with the faculty members and office staff works in tandem for the implementation of the plans and policy of the college. The IQAC works closely with the faculty members and plans out the best possible strategies for the college. The decision making process is done by the Heads of Departments along with the Principal. The faculties are involved in management of the college through different committees as Coordinators, Convenors and members of various committees.

Each Department are allotted separate departmental rooms and are also provided with laptop/desktop/printer for departmental work. Internal work of the departments like Internal Test and Assignments are managed by the department themselves. The departments are given some amount of autonomy in their day to day functioning: however they are expected to adhere to the guidelines of the affiliating university and college.

The College practises decentralisation and participative management by giving powers and functions to different committees such as:-

1. Admission Committee.
2. Examination Committee.
3. Library Committee.

4. Vigilance Committee (Anti-Ragging Cell).
5. Women's Cell Committee (Norombi Club).
6. Election Committee (for Tura Government College Students' Union election).
7. Meghalaya Government College Teachers Association (Tura Government College Unit).
8. Alumni Association.
9. Grievance Redressal Cell.
10. Counselling Cell.
11. Internal Quality Assurance Cell (IQAC).

File Description	Documents
Paste link for additional information	https://tgctura.edu.in/facilities
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

In the IQAC Meeting held on April 2016, a decision was taken for all the departments to conduct regulat meetings. The minutes of the meetings are recorded and kept for future reference and to ensure transparency. In these meetings important decisions are taken and plans are chalked out for different activities concerning the department. Allotment of classes, departmental routine, internal test, assignments and various grievances of the students are discussed in order to find a solution. The discussions and resolutions taken in the department meetings are usually conveyed by the Head of Department to the Academic Council.

The institution strategic plan is evident from the role of IQAC in the context of NAAC assessment. There are policies pertaining to the Science, Arts, Geography, IT departments in which each department make a perspective plan to be implemented and followed by the teachers and students. The college also follows thepolicies adopted by the State Government.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://tgctura.edu.in/sites/default/files/6.2.1%20The%20institutional%20Strategic%3A%20perspective%20plan%20is%20effectively%20deployed%202022-2023.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is under the Education Department which is headed by the Minister of Education, Government of Meghalaya. The Principal Secretary leads the Department with the Secretary under him and the Director of Higher & Technical Education. Under the Director, we have Additional Director, Joint Director, Deputy Director and the Principal. The Principal is the head of administration of the college assisted by the Vice Principal, IQAC, Teaching and non teaching staff. TGCSU is a students body elected by the students for their own welfare. The Deputy Commissioner, West Garo Hills is the chairperson of the Advisory Committee and a Professor from the affiliating university and Officials from the Government departments are its members.

Recruitment:

Teaching faculty is recruited by the state board (Meghalaya Public Service Commission), and the office staff is recruited by the District Selection Board.

Promotional policies:

Promotion of teaching faculties is done through seniority basis by the Government. UGC rules and regulations are followed for promotion to higher stages.

The Meghalaya Higher & Technical Education Service rules 2012:

All employees follow the service rules of the Government of Meghalaya.

Grievance redressal mechanism:

Students' grievances are addressed in the students' grievance cell.

File Description	Documents
Paste link for additional information	https://tgctura.edu.in/tura-government-college-students-union
Link to Organogram of the Institution webpage	https://tgctura.edu.in/organogram
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The institution is managed by the state government and all the permanent staffs enjoy equal rights as per the state government policies.

- General Provident Fund and Central Contributory fund are available for teaching and non-teaching staffs.
- New entrants to state government are availing New Defined Contributory Pension Scheme from 1st April 2010.
- Gratuity and leave encashment are availed by the teaching faculties and the administrative staffs at the time of

superannuation.

- Maternity leave is available for six months for both teaching and non-teaching staffs as well as paternity leave of 15 days.
- Medical re-imbursement is available for teaching and non-teaching staffs as per financial rules of the state government.
- House building loans are available for teaching faculty and staffs as per the bank rules and festival advances are also availed by the 3rd and 4th grade of the administrative staffs as per the government rules.
- Facilities of temporary withdrawal of General Provident Fund are availed by the faculties and staffs.
- Leave to teaching and non-teaching are available as per the government rules.
- Study leave for higher studies after 5 years of minimum service is permitted, after availing NOC from the Government.

File Description	Documents
Paste link for additional information	https://tgctura.edu.in/welfare-measures
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

3

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes

organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

5

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance appraisal system for the teaching staff is under

the guidelines as per the UGC rules for those drawing UGC scales. All teachers fill up a comprehensive Self-Assessment Performa at the time of their promotion which are submitted to the Principal who then forward them to concerned higher authorities. State scale drawing faculties are promoted to senior scale after eight years and then to the selection grade lecturer after another eight years as per the state government policy. The multi-faceted activities of a teacher are reflected in a consolidated manner in the form of Annual Confidential Report (ACR) for all the faculties and the office staffs which is required to be submitted to higher authorities.

Administrative staffs are promoted from 4th to 3rd grade departmentally by the Principal of the college according to their experience, subject to approval by Director, Higher and Technical Education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

As a fully fledged Government Institution, internal audits are conducted on regular basis by the Department of Audits under the Government of Meghalaya. The Government appointed Auditor, along with his team conducts and verifies the various documents relating to sanction and utilization of funds under various schemes. Utilization certificates for various grants received from State Governments, UGC and others are provided by the office and submitted to the concerned authorities from time to time.

In the year 2016-17, funds sanctioned by the Government under Equity Initiative through RUSA, have been utilised to benefit the college as a whole. The Utilization Certificate of the same has been submitted by the college and audited by the concerned authority of the Government of Meghalaya.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

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File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Being a fully fledged Government institution, the necessary financial Grants are provided by the State Government, which is looked after by the Head of the institution i.e., the Principal along with the Head of the Office staff for the proper maintenance and utilisation of the funds. Apart from the funds funded by the Government, the institution also mobilizes the funds it collected from the students at the time of admission through Session fees.

The fee structures at the time of admission are taken as follows:

1. Admission fees: Rs. 40/-
2. Tuition fees: Rs. 480/-
3. Session fees: Rs 1500/-

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes in the college. Some major contributions are:-

- 1) Maintenance of Teachers Attendance
- 2) Regular departmental Meetings
- 3) Preparation of Lesson Plans
- 4) Departmental Daily Reports
- 5) Mentoring of Students

During the current academic year major contributions of IQAC is as follows:

- 1) Submission of AQAR for 2021-2022
- 2) Preparation of AQAR for 2022-2023
- 3) Student Induction Programme Organised for the first time on 19 July 2023
- 4) Organised Awareness Programme on CUET on 4 August 2023
- 5) Organised Seminar on 6th March 2023 on Introduction to Securities Market
- 6) Career Counselling and Guidance for Competitive Exams was held on 14 October 2022
- 7) 65th Foundation Day of the College was celebrated on 9th

September 2023.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college constituted the IQAC in the year 2011 with the aim of improving the quality assurance and enhancement in the institution, as well as reviewing different aspects including teaching-learning. It is responsible for planning, guiding and monitoring Quality Assurance (QA) and Quality Enhancement (QE) in the college. Apart from the coordinator the IQAC also include members who meet regularly to assess the system, thus fulfilling the NAAC guidelines. For a better teacher-student interaction, the college maintain an Attendance Register for both teachers and students, which are frequently reviewed by the IQAC Through the IQAC, the college has spearheaded cleanliness campaigns and conducive environment for quality teaching and learning. Some incremental improvements of IQAC for the preceding five years with regard to quality enhancement can be listed as follows: Implementation of CIE system Feedback from stakeholders viz, students and teachers, Mentor-Mentee, Implementation of ICT, Implementation of e-governance and Student Induction Programme was organised for the first time under the initiative of IQAC. The IQAC also has plans to initiate Graduation day from the next Academic Session. Another milestone achievement is accreditation by NAAC with CGPA 2.53 and graded B+ in June 2022

File Description	Documents
Paste link for additional information	https://tgctura.edu.in/naac
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for

D. Any 1 of the above

improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

National Skill Training Institute for Women NSTI (W), Tura in collaboration with Department of Education, TGC, and Tura organized one day seminar on "Awareness of skill and Apprenticeship training" highlighting the role of Skill in making our livelihoods in addition to contributing to the advancement and development of the country.

One day Seminar on "Introduction to Securities" was organised especially for Women Faculties of both Teaching and Non-Teaching Staff and Girl Students as part of celebration of International Women's Month 2023, where, many faculty, non-teaching and students benefitted from the program and got awareness and information about investing in securities deposit and help to grow money.

Year	Title of Programme	Duration/Date of Programme	Number of Participants
2022-2023	Seminar on "Awareness of Skill and Apprenticeship training"	12 April 2023	190
2022-2023	National Seminar Faculty Development Program "Emerging Indian Securities Market and & Role of Prudent Investor"	6 March 2023	49

File Description	Documents
Annual gender sensitization action plan	https://tgctura.edu.in/sites/default/files/Norombi%20Club%20Annual%20Plan%202024.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://tgctura.edu.in/sites/default/files/7.1.1%20CCTV%27s%20and%20Girls%20Common%20Room%20Photos_Specific%20Facilities%20for%20Women%202022-2023.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- In order to maintain cleanliness in the College campus, Teachers were given in-charge for supervising the overall cleanliness of the college along with sweeper/cleaners/Grade IV staffs.
- Dustbins are kept in every corner (important places) of the college building and around the campus so that litters and waste are not thrown carelessly.
- Dustbins are emptied by sweepers every alternate days to garbage trucks of Tura Municipal Board which in turn, transport it to the permanent dumping site at Rongkhon Songgital , Tura.
- The College does not use hazardous chemicals or material for teaching purposes. The liquid waste from the science labs were carefully washed with water before draining out to the underground disposal pit so that it may not be

hazardous to the environment and public health.

- As E-waste management is one of the greatest challenges the world today is facing and as such, the college gave special attention to it. Damage electronic waste is kept in a store room so that some parts which can be reuse, resale, recycle, etc. are in safe custody.

Apart from these practices College does organize "Cleaning Drive" on regular basis with the volunteers from NCC,NSS to keep the campus clean and healthy.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College focuses on human values, the right conduct and non-violence among the student and the teaching fraternity. Students come from all over the region, including Tura and from the far flung areas of the district, areas bordering Bangladesh and Assam. Practices are initiated by the institution to provide access to students from socially- weaker sections of society through reservation, NSS, NCC Programs, Government scholarships and nominal fee-structure. Teaching faculties of the College regularly conducts Seminar, Awareness programmes, Educational tours and other Government duties. To develop emotional bond, affinity and tolerance among the students, commemorative days, are celebrated with the initiative and support of the management to generate feeling of oneness and social harmony. The College also celebrates cultural and regional festivals like teacher's day, Fresher's meet, Farewell programme, Wangala festival and Yoga Day. There is also College week every year where students participate in different sports activities. Along with other social work like Blood Donations, Tree plantation, Cleaning Drive, etc. NSS conducts surveys of the adopted village on economic conditions, education levels, nutrition and health, drinking water and sanitary facilities. Committees/Cells such as Vigilance, Grievance Redressal cell, Anti -ragging, Mentoring, Counseling and Entrepreneurship Committee are set up to facilitate the overall welfare and development of the students and ensuring security, proper advice and promote entrepreneurial mindset. Therefore this initiatives provides an inclusive environment as well as tolerance and harmony towards cultural, regional, linguistic, communal socio-economic, and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- Tura Government College is committed in sensitizing students and employees as constitutional awareness for citizens towards their fundamental Rights and duties.
- Unfurling National Flag in the campus is done every year by the Principal, TGC, Tura on 26th January and 15th August.
- NCC wing of TGC, Tura, participate every year on 26th January and 15th August in the respective District and also has been awarded as the best contingent almost every year. Different important events were organized and participated by the NCC students.
- NSS unit organizes cleaning drive regularly not only in the College campus but also in Public places in conformity with the mission "Swachh Bharat" where the teachers and students take part actively.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college takes an active role in inculcating the spirit of nationalism through organizing a flag hosting programme every year on the 26th January ie Republic Day and 15th August ie Independence Day. The head of the Institution along with the teaching and non teaching staff as well as the students take active participation on such national festivals.

- On 2nd October, Gandhi Jayanti the institution along with the NSS always conducts Cleaning Drive in the college campus with the teachers as well as non teaching staffs and the students.
- On 5th September to mark the birth anniversary of Dr S Radhakrishnan the Student Union organized the day as Teachers Day every year.
- For promoting good health the institution through NSS organize and celebrate International Yoga Day every year.
- Every year the Institution organised a Freshers Meet, Farewell Programme and Pre Christmas celebrations.
- National Unity Day observed by NSS and NCC units of TGC, Tura
- NCC units of TGC, Tura, participate as volunteers at Wangala Festival on 10th- 12th November 2022.
- College Picnic as part of Celebration for NAAC Accreditation of TGC, Tura on 2023 .
- World Donor Day observed by NSS and NCC units of TGC, Tura on 14th June 2023.
- World No Tobacco Day observed by NSS and NCC units of TGC, Tura on June 2023.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the practice: BOOK BANK FACILITY

Objectives: To bring equality in higher education by providing students from low income access to books and help reach their full potential as independent learners.

Context : Many students belonging to economically weaker sections seek and get admission in the institution. To facilitate and help such students Book Bank is established so that they don't have to purchase expensive books.

Practice: Students who are enrolled as members are issued books from the book bank.

Evidence of success: Many student completed their studies.

Problems encountered : Due to less numbers of books many students cannot avail the facility.

2. Title of the Practice: FOSTERING INCLISIVENESS IN HIGHER EDUCATION

Objectives: To prepare divyangjan for the future through education.

Context: The College is known for carrying out its vision by catering to all section of the society including divyangjan.

Practice: Besides 4% reservation PWDs, physical facilities like ramps, wheel-chairs, lift are available including equipments like Braille Software. College also facilitates scribes for visually

impaired students during examination.

Evidence of Success: All divyangjan have completed their studies.

- Problems encountered and resources required:
- No medical facilities and doctors.
- No specialized and vocational programmes.
- No separate restroom.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Tura Government College has always been well known as the training ground for future leaders because of all the opportunities provided to them like the student's governance, NCC and NSS wings. The student's governance like Tura Government College student's Union (TGCSU), NCC and NSS wings contribute a lot to the welfare of the college. We have many politicians, administrators, engineers, doctors, teachers who were the product of this college and are serving the society in their different capacities.

The college in order to fulfil its vision takes active measures by displaying the objectives and programmes of vision and mission at every entrance of the college buildings. The management implements all the decision taken in the IQAC meeting with stake holders for the enhancement of quality assurance and sustenance in all areas of academic performance of this institution. Several seminars were organized like soft skill development, personality development, value education, career guidance and counselling to equip in the students the knowledge, skills and attitudes enhancing their creative ability and to prepare them in their future endeavour to become a responsible, effective and productive member of the society.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Plan of Action of the next Academic Year are as follows

1. Organise atleast few Regional and National Workshop and Seminar.
2. Review of the College Prospectus to tune it in view of the implementation of NEP 2020 from Session 2022-2024.
3. Organise Student Induction Programme and Students Graduation Day.
4. Conduct Academic Audit by IQAC internally.
5. Celebrate Foundation Day of the college.
6. Early submission of 3rd AQAR.